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Headteacher: Lynda Walker MA

1st September 2020

Dear Parents/Carers,

Covid-19 Safety Measures

I hope you and your families are in good health.

We are looking forward to welcoming all students back to school on Monday 7th September. We have taken account of all the guidance we have been sent by the DfE and we have worked hard to make the school a safe, enjoyable environment.

Please note our new website address www.oaklodeschool.org. The previous site will no longer be updated.

We have completed a comprehensive risk assessment that has been shared with the local authority and unions. A copy of the risk assessment is available here.

<https://www.oaklodeschool.org/PDF%20Content/RA-full-reopening-Update-01092020.pdf>

The main differences for September that you need to be aware of are: -

➤ **School transport** is provided for the majority of the students and you should have been given details regarding pick up and drop off times. You should also have been informed of the measures that the transport department have put in place to ensure safety on the buses. If you have not yet received this please contact school transport on **0208 359 5110**.

If you bring your child to school **please do not enter the site before 8.40am**. A member of your child's class team will meet you near the reception area and escort your child to their class. The school day finishes at 3.30 so please do not come to collect your child before this time unless you have previously arranged this with the class teacher.

We will be expecting students in years 7 to 11 to wear school uniform. This is black skirt/trousers, white top, plain black jumper. They can be purchased from most uniform retailers as there is no school logo. **Students in the Sixth Form** are not required to wear school uniform but are expected to dress suitably for school.

Students are not required to bring any equipment to school such as pencils/pencil cases. We will provide individualised equipment for all students.

Initially students will not be changing for PE so you do not need to send them in with PE kit. We will review this as the term progresses and advise you of any changes.

School lunches. For the time being we will only be serving packed lunches and these will be eaten in form bases. If your child is entitled to free school meals these will be provided. Packed lunches will cost £2.50 a day or you can provide a packed lunch yourself.

We know that many students will **find social distancing** difficult but we have reorganized our classrooms to try to make this easier for them. Students will stay in their class group or 'bubble' for the majority of the time but there will be times – at breaktimes for instance when they will 'mix' with students who are in the same key stage.

We will be recommending, but not insisting that staff should wear face masks in corridors and other communal areas. If your child is able to wear a mask and you would like us to make sure they do so when moving around the school please make sure that you send him/her in with a mask(s) they can use safely as we are not able to provide these.

If a student or staff member displays any symptoms of Covid in school we will follow current public health guidance – if necessary, we will need you to come and collect your child from school.

Please do not send your child to school if they display Covid-like symptoms or have been asked by NHS Track and Trace to self-isolate.

Home school liaison – we are intending to continue to use our home school books but if you would prefer any communications to be by email please let us know.

We will provide further details about the changes to our curriculum delivery that we have had to make. The major change, at least until half term, is there will be no educational visits or trips to the local shops. Our main priority for the first few weeks is to re-establish our routines and expectations – to make students feel safe and happy and be in a position where they are ready to learn.

Attendance will be mandatory in September, as the government expects all pupils to attend school. However, if you have received clinical or public health advice that your children should remain at home in September, please let us know and continue to follow this guidance.

If you have any questions or concerns about the points set out above, please get in touch with me, Esther Pearsall or Elham Seyedi-Yazdi

We'll continue to keep in touch with any updates to our plans or if we need to make changes due to new or updated government advice.

Best Wishes

Lynda Walker

Headteacher